

RECRUITMENT NOTICE

LIST OF MANDATORY DOCUMENTS TO APPLY TO :

TEMPORARY TEACHING AND RESEARCH TIES

APPLICATION:

REGISTRATION AND SUBMISSION OF DOCUMENTS ON THE UNIVERSITY'S RECRUITMENT
PLATFORM FROM 09 TO 30 APRIL 2024 AT 23:59 (PARIS TIME):

[HTTPS://EMPLOI.U-PARIS.FR/CHERCHER-UNE-OFFRE](https://emploi.u-paris.fr/chercheur-une-offre)

Conditions of admissibility

You can be a candidate for an ATER position if you are :

- Either a **full civil servant or trainee of category A** and registered for the preparation of the doctorate or an authorization to direct research or already holder of one of these two diplomas and if you undertake to take part in a competition for recruitment of higher education. The duration of the contract is a maximum of three years with a possibility of renewal of up to one year.
- Either a **student**, including a **contractual doctoral student**, about to complete your doctorate and if your thesis supervisor certifies that you can defend your thesis within one year. The duration of the contract is one year with a possibility of renewal of up to one year.
- Either as a **holder of a doctorate or an habilitation to direct research** if you undertake to take part in a higher education recruitment competition. The duration of the contract is one year with a possibility of renewal of up to one year.
- Either **teacher or researcher of foreign nationality** who has held teaching or research functions in a foreign institution of higher education or research for at least two years, holds a doctorate or a foreign title or diploma admitted as an exemption from the doctorate by the academic council of the institution. The exemption is granted only for the year and recruitment for which the application is submitted. The duration of the contract is three years with a possibility of renewal of up to one year.

Documents to be submitted on the recruitment platform

CANDIDATES FOR PERMANENT CIVIL SERVANTS OR TRAINEES (ATER CIVIL SERVANTS, HOLDERS OF THE AGREGATION OR CAPES) :

- "CV": Detailed curriculum vitae (1 PDF)
 - "Cover letter" = cover letter in French, dated and signed (1PDF)
 - "Other document" (=1 single PDF) :
1. Copy of an identity document (double-sided);
 2. Copy of your previous ATER contracts (if you have already held this position).
 3. Your last promotion or reclassification order
 4. Registration for the preparation of a doctorate or habilitation, **or**, for doctoral candidates
 5. The copy of the doctorate or the minutes of the thesis defense
 6. A certificate of commitment to take part in a higher education competition (see model)

IF YOU ARE SELECTED, IMPORTANT: you must imperatively ask your Rectorate of assignment for the following documents according to your status (holder : titular civil servant : secondment order; trainee : leave order without pay). A pre-employment certificate must also be requested from the University's Human Resources Department. This procedure must be carried out before the summer holidays so that your care takes place in the best conditions.

CANDIDATE TEACHERS OR RESEARCHERS OF FOREIGN NATIONALITY :

- "CV": Detailed curriculum vitae (1 PDF)
 - "Cover letter" = cover letter in French, dated and signed (1PDF)
 - "Other document" (=1 single PDF) :
1. Copy of an identity document (double-sided);
 2. Copy of your previous ATER contracts (if you have already held this position).
 3. A document attesting to the status of teacher or researcher for two years in a foreign institution of higher education or research
 4. A copy of the diploma
 5. A certificate of commitment to take part in a higher education competition (see model)

PHD STUDENTS :

- "CV": Detailed curriculum vitae (1 PDF)
 - "Cover letter" = cover letter in French, dated and signed (1PDF)
 - "Other document" (=1 single PDF) :
1. Copy of an identity document (double-sided);
 2. Copy of your previous ATER contracts (if you have already held this position).

3. A certificate from the thesis supervisor stating that it can be defended before August 31, 2025 (see model)

CANDIDATES WITH A PHD OR EVEN AN HDR :

- "CV": Detailed curriculum vitae (1 PDF)
 - "Cover letter" = cover letter in French, dated and signed (1 PDF)
 - "Other document" (=1 single PDF) :
1. Copy of an identity document (double-sided);
 2. Copy of your previous ATER contracts (if you have already held this position).
 3. A copy of the diploma or the minutes of the thesis defense
 4. A certificate of commitment to take part in a higher education competition (see model)